

SAMPLE

Application

Conservation Advice Registered Heritage Property



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Application Deadlines: March 15 and May 15

Applicant Information

Name of Property Owner (your full legal name is required) First Bob Middle W
Last Smith

Mailing Address 123 No Name Street
Street Number Street Address Suite
 Any Town Any County NS B1J 2B4
PO Box City/Town County Province Postal Code

Contact Work Phone (902) 999-9999 Home Phone (902) 999-9999 Fax (902) 999-9999
Email bobsmith@anyplace.ca

OR

Name of Organization _____

Non-Profit Registration Number _____

Mailing Address _____
Street Number Street Address Suite
 NS
PO Box City/Town County Province Postal Code

Organization Phone _____ Email _____
Fax _____ Website _____

Contact Person Name _____
Work Phone _____ Home Phone _____
Email _____

Property InformationName of Registered Property Old Heritage PropertyAddress of Registered Property 123 Any Street
Street Number Street Address

<u>Any Town</u>	<u>Any County</u>	<u>NS</u>	<u>B1J 2B4</u>
City/Town	County	Province	Postal Code

Is your property a registered provincial heritage property? ☒ Yes ☐ NoIs your property a registered municipal heritage property? ☐ Yes ☒ No

If yes, you must provide a copy of the municipal Notice of Registration.

Is your property located within an approved municipal heritage conservation district? ☐ Yes ☒ No

If yes, what is the name of the district _____

Project InformationWhat type of conservation advice is requested ☐ Building/monument conservation
☒ Structural integrityWill the project further the objectives of *Nova Scotia's Culture Action Plan:**Excellence in Cultural Stewardship:*☒ Yes ☐ No

If yes, describe As a steward of a registered heritage property, this conservation project would better promote and present Nova Scotia's built heritage.

Briefly describe the issue with your registered heritage property.

Concerns with the structural integrity as there has been movement in one of the foundation walls. Also, the chimneys/flues that are part of the stone structure of one wall require repair.

This advice will allow us to focus our efforts on the most critical issues and give us the tools we need for future planning.

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Have you identified a proposed consultant?

☒ Yes ☐ No

If no, when do you anticipate this can be provided _____

If yes, please provide the name of the consultant ABC Consultants

What is the anticipated cost to prepare the report (including HST)? \$ 6,000

Please note the conservation advice grant is based on 50% of the anticipated costs to prepare the report to a maximum of \$3,000. For property owners with more than one registered heritage property, the maximum amount for conservation advice will be limited to \$6,000 (in total) in any one year period

When will the report be prepared September 2020

Have you attached a letter from the proposed consultant indicating the scope of work and anticipated total fees (inclusive of all taxes)?

☒ Yes ☐ No

If no, when do you anticipate this can be provided _____

Other Support

Are you applying for a municipal grant to prepare this report?

☐ Yes ☒ No

If yes, from which municipality _____

Has the municipal grant been approved?

☐ Yes ☒ No

What amount of municipal support is anticipated? \$ _____

Partial funding gratefully acknowledged from Support4Culture, a designated lottery program of the Nova Scotia Provincial Lotteries and Casino Corporation with funds administered by the Department of Communities, Culture and Heritage and Arts Nova Scotia.

Final reports must be submitted by November 15.

Applicant's Signature

Date 01/04/2019

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Conservation Advice Registered Heritage Property



Send Application to

Heritage Property Program
Department of Communities, Culture and Heritage

In person/Courier 3rd Floor, 1741 Brunswick Street
Halifax, NS B3J 3X8

By regular mail PO Box 456
Halifax, NS B3J 2R5

For further information

Contact: Kevin Barrett, Coordinator
Phone: 902-424-6396
E-mail: kevin.barrett@novascotia.ca
Web: cch.novascotia.ca

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