

Available through Communities, Culture and Heritage (CCH), the Recreation Community Development Grant Program is designed to support initiatives which respond to the recreation goals and priorities of communities and the [Shared Strategy for Advancing Recreation in Nova Scotia](#): Active Living, Inclusion and Access, Connecting People with Nature, Supportive Environments, and Capacity Development

ELIGIBILITY AND GUIDELINES

1) Eligible applicants:

- a) Municipalities and communities (e.g. villages).
- b) Community associations and registered non-profit Societies in good standing including clubs and associations.
- c) Mi'kmaq band councils.
- d) Schools, through Centres for Education (excluding curriculum components and School Sport Teams).

2) Eligible initiatives:

- a) Program and Policy Development and Implementation.
- b) Leadership Education and Capacity Development.
- c) Resource Development, Planning and Evaluation.
- d) Marketing and Awareness Campaigns.
- e) Organizational and Partnership Development.
- f) Other COVID-19 Recovery Initiatives and Needs in support of recreation.
- g) Sport initiatives as noted in section 2(a) to (e) and not eligible through the [Sport Nova Scotia Sport Fund](#)

3) Contribution Guidelines:

- a) The department's contribution will not normally exceed 50% of project costs. Applicants may be eligible up to 75% under special circumstances including COVID-19.
- b) The applicant is responsible for 10% of the total project cost in funds. These funds can be other sources such as other grants, cash on hand, fund raising. It can be in kind support.
- c) Initiatives may be eligible to apply each year to a maximum of three years if project shows progress and growth.
- d) Collaboration with other groups is encouraged.
- e) Generally, for each of the eligible projects described above, the maximum contribution from the Recreation Community Development Grant Program will be \$10,000 (annually). In special cases, the amount may vary. Special cases may

include large regional projects or inter-municipal multi-disciplinary approaches.

APPLICATION PROCEDURE AND PROCESS

- Potential applicants are requested to contact a Regional Manager to discuss the proposal, determine eligibility and to receive relevant advice and assistance.
- Pending legislative approval of the budget, applications will be accepted between April 1st and December 22nd of a given fiscal year on an ongoing basis until the grant program is 100% expended.
- Applications will be reviewed by Communities, Sport and Recreation Division staff based on these guidelines.
- Applicants will be notified on the status of the application within 30 days of the application being received.

GRANT DISBURSEMENTS

- Payment is provided when a Terms and Conditions document has been signed and submitted.
- If there is a final payment outstanding it will be issued upon completion of the initiative and submission of a final report.
- The final report includes a written report and financial statement. Deadline to submit is provided in the Terms and Conditions document.
- Should the project or budget need to be revised or modified, written permission to reallocate funding is required from CCH staff prior to doing so.
- If the project is not undertaken or completed after payment of the grant has been made, the recipient must return unused funds to the department payable to the Minister of Finance.

GRANT RECOGNITION

Successful applicants to programs acknowledge the financial assistance of the Province of Nova Scotia by following [CCH Acknowledgment Guidelines](#)

For further information contact any of the following Communities, Culture & Heritage staff:

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