

Applicant <small>(as appears in NS Registry of Joint Stock Companies):</small>	
Joint Stock Registry ID#	
Project Contact Name:	Title:
Organization	
Mailing Address:	Postal Code:
Email:	
Telephone:	Alternate #:
Project Start Date:	Project End Date: <small>No later than March 1, 2025</small>
Organization/Community URL:	
Project Title	
Project Description: Describe the project briefly but comprehensively.	

OFFICE USE ONLY			
Total project cost: \$			
Amount requested: \$			
Amount recommended: \$			
Project aligns with & supports RSS goals:	Active Living	Inclusion	Connecting with
Nature	Supportive Environments	Capacity Building	
NOTES:			
REGIONAL MANAGER:	<small>Printed Name</small>	<small>Signature</small>	<small>Date</small>

Equity, Diversity, Inclusion, and Accessibility (EDIA)

Communities, Culture, Tourism and Heritage (CCTH) is committed to ensuring our programs and services are equitable, accessible, and inclusive. Understanding the demographics of our clients and people we serve will help us determine whether our programs, funding allocations, and processes are inclusive of Nova Scotia's diverse communities.

If you are an organization, please identify who your organization serves. If you serve everyone, please select "General population".		
If you are applying as an individual, please self- identify (select all that apply).		
<input type="checkbox"/> General population		
<input type="checkbox"/> African Nova Scotian	<input type="checkbox"/> People living with disabilities	<input type="checkbox"/> 2SLGBTQIA+
<input type="checkbox"/> Persons of African Descent	<input type="checkbox"/> Low income	<input type="checkbox"/> Gender Diverse
<input type="checkbox"/> Mi'kmaq / Indigenous	<input type="checkbox"/> Children in care/transitioning out of care	<input type="checkbox"/> Men / Boys
<input type="checkbox"/> Racialized groups / communities	<input type="checkbox"/> Underhoused / homeless	<input type="checkbox"/> Women / Girls
<input type="checkbox"/> Immigrants/newcomers /refugees	<input type="checkbox"/> Youth (under 19 years)	
<input type="checkbox"/> Acadian / Francophone	<input type="checkbox"/> Seniors (65+ years)	
<input type="checkbox"/> Gaelic / Gaels		
<input type="checkbox"/> If not identified above, please specify:		

As part of CCTH's commitment to EDIA, we are interested to know if your organization's leadership is reflective of the communities you serve.

Does your organization's leadership (Board, committee, staff, volunteers, etc.) reflect the communities you serve (language, gender, lived experience or cultural identities, etc).

Yes Somewhat No Unsure n/a

BUDGET

Expenditures	Description	Amount
	Leadership	\$
	Administration	\$
	Equipment and Material	\$
	Transportation	\$
	Facility Rental	\$
	Other	\$
	Other	\$
	Other	\$
Total Expenditures	A	

Revenue - List all available revenue excluding your request from Communities, Culture & Heritage

	Source	Cash	In-Kind	Confirmed (Y/N?)	Total
Fees or charges					
Membership					
Cash on Hand					
Municipal Contribution					
In-Kind (Specify)					
Other Provincial Government Sources					
Other					
Total Revenue (B)					
Amount Requested from Communities, Culture, Tourism and Heritage (A minus B)					

Recreation Community Development Grant

PROJECT DESCRIPTION

(attach additional information if required)

1. Organizational Overview

- a) Date organization was established
- b) Organization's mandate or primary purpose
- c) Nature of regular activities

2. Project Description

Please answer the following questions fully.

- a) What are the project's goals or objectives?
- b) What are the key activities of your project? (who, what, when, where, how & why)
 - i. Outline a tentative timeline for the project, from start to finish.

3. Project Participants/Target Audience

- c) How have your target participants/audience been included in project planning?
- d) What strategies will you use to ensure the target group is reached?
- e) What is your organization doing to increase equity, diversity, inclusion and access within this initiative/project?

4. Alignment with Shared Strategy for Advancing Recreation in Nova Scotia

Please clearly explain how your project supports any of the 5 priorities identified in Nova Scotia's strategy for recreation. Address as many of the priorities as possible and be specific.

- Active Living
- Connecting People with Nature
- Capacity Building
- Access & Inclusion
- Supportive Environments

Full Shared Strategy for Recreation available here:

<https://www.recreationns.ns.ca/shared-strategy-for-advancing-recreation.html>

5. People and Partnerships

Please answer the following questions

- a) Who are the project personnel? (Include names, roles/responsibilities, relevant knowledge/experience

- b) Are you partnering with other organizations? If so, describe their role(s) and attach letters of support from each partnering organization.

6. Impact and Results

Please answer the following questions fully.

a) What does success look like for this project?

b) What type of impact do you expect this project to have over time?

c) Explain how you will evaluate this project & identify any tools you will be using (surveys, reports, questionnaires) to collect information.

I certify, I have signing authority for the organization, and to the best of my knowledge that the information provided in this application represents the proposed budget and activities for this project and that the organization understands the Recreation Community Development Grant Program Guidelines and endorses the project I represent.

Signature:

Date:

Name:

Title:

Email:

Phone:

Submitting your application Regional Offices

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Cape Breton Region – serving Cape Breton Island

Larry Maxwell, Regional Manager

Office: 902-578-4813 **Email:** CapeBretonRegion@novascotia.ca

Courier/Mail: 850 Grand Lake Road, Suite 15, Sydney, NS B1P 5T9

Central Region – serving Halifax Regional Municipality (HRM)

Andrea Redmond, Regional Manager

Office: 902-578-4813 **Email:** CentralRegion@novascotia.ca

Courier: Homburg Bld, 3rd Floor, 1741 Brunswick Street Mail:

PO Box 456, Halifax, NS B3J 2R5

Fundy Region – serving Cumberland, Colchester Counties, and Municipality of East Hants

Courtney Nicholson-Patriquin, Regional Manager

Office: 902-338-0659 **Email:** FundyRegion@novascotia.ca

Courier/Mail: 80 Walker Street, Suite 1, Truro, NS B2N 4A7

Highland Region – serving Guysborough, Antigonish and Pictou Counties

Rae Gunn, Regional Manager

Office: 902-338-0659 **Email:** HighlandRegion@novascotia.ca

Courier/Mail: 149 Church Street, Suite 4, Antigonish, NS B2G 2E2

South Shore – serving Yarmouth, Shelburne, Queens, Lunenburg Counties and District of Argyle

Anna Haanstra, Regional Manager

Office: 902-698-9407 **Email:** SouthShoreRegion@novascotia.ca

Courier/Mail: 312 Green Street, Lunenburg, NS B0J 2C0

Valley Region – serving Municipalities of West Hants, Clare, Annapolis, Kings and Digby Counties

Anna Sherwood, Regional Manager

Office: 902-698-9407 **Email:** ValleyRegion@novascotia.ca

Courier/Mail: 10 Webster St., Suite 200, Kentville, NS B4N 1H7