

## **Introduction**

This document outlines the guidelines for students interested in completing the Personal Development Credit for Coaching and Officiating. The program allows students to earn a high school credit through a combination of training and practical experience in coaching and/or officiating.

## **Program Description**

The program provides students in Grades 10, 11 or 12 with the opportunity to gain coaching and officiating experience while earning academic credit. Students must complete a combination of required training modules and practical hours. The program may begin at any time during Grades 10, 11 or 12 and must be completed before graduation.

## **Equity, Diversity, Inclusion and Accessibility Commitment**

The program is committed to supporting equitable access for all students. It includes required training in:

- Anti-racism
- Coaching athletes with disabilities
- Safe sport practices
- Mental health in sport

These components ensure students are prepared to create safe, respectful and inclusive sport environments.

## **Eligible Applicants**

Applicants must:

- Be students in Grades 10, 11 or 12
- Be able to complete all program requirements before the end of Grade 12

Students from outside the public school system may participate provided their school agrees to recognize the credit.

## **Eligible Activities**

Students may count the following toward the required hours:

- Coaching activities
- Officiating activities
- A combination of both coaching and officiating
- Participation in one or more sports
- Both paid and volunteer work

## Ineligible Activities

The following are not eligible:

- Activities not related to coaching or officiating
- Course changes made without school approval

## Funding

- There may be fees for sport-specific coaching or officiating courses
- In some cases, these costs may be covered by the sport organization
- There are no fees for the required foundational training modules

## Application Procedure

- Course changes can only be made by the school
- Once accepted, students are onboarded into the program
- Students must complete the online application form to be considered for the program.
- Students receive access to required e-learning modules
- Students are enrolled in the Sideline Learning system to track progress

## Requirements

To earn the credit, students must complete **110 total hours** of education and experience.

### Training Requirements

Course	Length	Delivery
Sport-specific coach/official training	8–24 hours	E-learning and in-person
Safe Sport Training	2 hours	E-learning
Making Ethical Decisions	3 hours	E-learning
Coaching Athletes with a Disability	2 hours	E-learning
Anti-Racism Module	2 hours	E-learning
Concussion Training (Making Headway in Sport)	2 hours	E-learning
Mental Health in Sport	2 hours	E-learning
Additional professional development	Varies	E-learning and in-person

## Practical Experience

- 50–85 hours of in-person coaching and/or officiating

## Additional Requirements and Clarifications

- The program does **not** need to be completed within one school year
- Students may combine:
  - Coaching and officiating
  - Multiple sports
- Only **one credit** is awarded upon completion of 110 hours
- Hours are tracked through the **Sideline Learning management system**

## Completion

Once all requirements are met:

- Students receive a **Letter of Completion** from Communities, Culture, Tourism and Heritage (CCTH)
- Students must provide this letter to their guidance counsellor to receive the credit

For any additional questions, please contact [schoolcredit@novascotia.ca](mailto:schoolcredit@novascotia.ca)