



**Mi'kmaq Cultural Activities  
Program  
2018-2019 Application**

**Application Deadline: May 1, 2018 and September 15, 2018**

**Part A: Organizational Profile**

**Applying  
Organization**

(official name):

**NS Joint  
Registration No.**

(if applicable):

**Project Contact:**

(must be easily  
reachable)

**Project Contact  
Position:**

**Date Started  
with**

**Organization:**

**Name of  
Chief/Chair**

(if applicable):

**Mailing Address:**

(all correspondence will  
be sent here)

**Organization**

**Address:** (if different  
from mailing address)

**Contact Work  
Phone:**

**Alternate Contact  
Phone:**

**Contact Email:**

**URL/website:**

**Has the organization applied to CCH  
programs before? If so, which**



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programs and when? \_\_\_\_\_

Do you have a provincial vendor  
number? \_\_\_\_\_

(not required)

### Part B: Project Profile

Project Title: \_\_\_\_\_

Total Project Costs: \$ \_\_\_\_\_ Funding Request: \$ \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Location of Activity: \_\_\_\_\_

Is a public event part of your project? (not required) \_\_\_\_\_

If so, what is the proposed date and location? \_\_\_\_\_

**Program Goals:** (please select all that apply.)

- ☐ support activity that contributes to the long-term continuance of Mi'kmaq culture;
- ☐ encourage more cultural activities that explore and/or celebrate Mi'kmaq culture, both traditional and emerging;
- ☐ develop new and strengthen existing relationships among groups and organizations engaged in Mi'kmaq cultural activities; and
- ☐ encourage more appreciation and access to Mi'kmaq cultural activities by all Nova Scotians.

**Application must be signed**

\_\_\_\_\_  
Signature Position Date

\_\_\_\_\_  
Chief/Chair, Board of Directors Date



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### Part C: Project Details

(complete on separate pages and submit)

Answer the following seven questions and budget table and submit with your application. Number each answer to correspond to the question number.

1. Provide a brief description of your organization including when established, mandate or purpose of the organization, and nature of regular activities.
2. Describe the project briefly but comprehensively. Name project personnel and collaborating organizations (if applicable). Attach resumes of principal participants, letters of commitment, or information from other partners as appendices.
3. How does this activity help fulfill your organization's mandate?
4. Clearly define objectives that expand on one or more key areas targeted by the Mi'kmaq Cultural Activities Program (see pg. 1 of guidelines) and explain how you will achieve these objectives.
5. Describe outcomes including anticipated dates and milestones.
6. Describe how the success of the project will be measured and include applicable evaluation documents.
7. What relationships will your organization develop or strengthen within your community by carrying out this activity? (Name specific organizations if relevant.)

If your application includes support material (images, etc.) and you need them returned, please include a stamped, self-addressed envelope or make arrangements to pick them. The safe return of these materials **is not** the responsibility of the Department of Communities, Culture & Heritage.



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## Part D: Financial Table

**All applicants are required to complete the budget form below.**

A separate detailed budget may be included.

Item	Total cost of item	Description
Facilities and equipment (rentals)		
Travel		
Resources/ Supplies		
Professional fees		
Honouraria		
Other		
Totals		



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Project Budget - Revenues			
Source	Sources of funding (include your organization's contribution and other sources of revenue)		Notes
	Cash (\$)	In-kind (\$)	
Amount Requested from CCH			
Totals			



## Mi'kmaq Cultural Activities Program 2018-2019 Application

### Application Checklist

- ☐ Have you discussed your project with the Mi'kmaq Cultural Activities Program program officer? (recommended)
- ☐ Have you completed applications sections A – D?
- ☐ Do your project expenditures and revenues balance?
- ☐ Is your application signed?
- ☐ Will your project contact be easily reached by program staff? (if an organization representative with knowledge of the program cannot be reached, this may delay funding if successful)
- ☐ Have you answered all seven (7) questions of Part D?

The Department of Communities, Culture & Heritage is subject to the *Freedom of Information and Protection of Privacy Act*. This means that certain information provided for the purpose of this application may be accessible to anyone under the *Act*. When appropriate, you will be informed of such a request and provided an opportunity to present your views on the possible disclosure of information that may affect your interests.

Title: Mi'kmaq Cultural Activities Program  
Contact: Communities, Culture and Heritage  
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