



# One-Time Emerging Culture and Heritage Initiatives Program Application

**Application Deadline: Starting April 1, 2016**

Name of Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_ Postal Code: \_\_\_\_\_

Organization Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail/Website: \_\_\_\_\_

NS Registry of Joint Stocks # \_\_\_\_\_

Chairperson: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Contact person:  
(if not Chair) \_\_\_\_\_

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Project Name: \_\_\_\_\_

Location of Activity: \_\_\_\_\_

Start Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
(month/day/year) End date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
(month/day/year)

Amount Requested: \_\_\_\_\_ Total Project Costs: \_\_\_\_\_

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Chair or Senior staff)

Has this activity been funded previously under other Communities, Culture & Heritage or Arts Nova Scotia programs? ☐ Yes ☐ No

If yes, when? \_\_\_\_\_

Does your organization receive funding through the Operating Assistance to Cultural Organizations Program or Operating Assistance to Arts Organizations Program? ☐ Yes ☐ No

Provide a short description of the project (one sentence):

\_\_\_\_\_

\_\_\_\_\_

## Project Details

- Answer the following four questions and attach to your application.
- Number each answer to correspond to the question number. Number the pages on which you provide the answers to these questions.
- Use 8.5" x 11" white paper, black type no less than 10 point, and printed on one side only.
- Do not submit application materials bound in binders, folders or plastic sleeves.

**Please note: assessment panel members face a substantial volume of reading. Please be concise and to the point in your answers.**

1. Provide a brief description of your organization or group including when established, mandate or purpose of the organization, and nature of regular activities. (up to 500 words)
2. Provide a full description of your project, including dates, location(s), people involved, what will take place and other information which helps describe how and what will happen. (up to 800 words)
3. Please describe how this project will meet the goals of the One-Time Emerging Culture and Heritage Initiatives Program. (up to 500 words)
4. Please describe how this activity is new to your organization and that it is one time which will not create additional reliance on government support in the future. (up to 500 words)

## Financial Table

Budget: All applicants are required to complete the budget form below

<b>Projected Revenues</b>	Amount Confirmed	Amount Pending	Total
Earned from registration fees, admissions, concessions, sales, etc			
Sponsorships, donations and/or fundraising			
Other provincial or federal government support, specify			
Other municipal government support, specify			
Applicant's contribution			
Other sources, specify			
<b>Total Projected Revenues</b>			

<b>Projected Expenses</b>	Cash Out	Donated In Kind	Total
<b>Total Projected Expenses</b>			
<b>Surplus (Shortfall)</b>			
<b>Amount Requested</b> (no more than 75% of expenses to a maximum of \$10,000)			
% of total revenues that will come from combined provincial and federal sources (cannot be more than 75% of revenues)			