

**Communities, Culture, Tourism and Heritage (CCTH)**, offers a Trail Maintenance Grant designed to support groups who are involved in regular maintenance, as well as emergency funding to groups who have experienced major trail damage due to fire, flooding, and hurricanes.

### ELIGIBLE APPLICANTS

Not-for-profit community groups who:

- Have the authority to manage the trail.
- Are registered in good standing.
- Have landowner's permission.
- Have trail insurance.

### ELIGIBLE INITIATIVES

Regular maintenance projects that could include:

- Re-surfacing
- Addressing drainage issues
- Brush cutting
- Replacing or repairing signage
- Repairing or replacing bollards, gates, turnstiles, fencing
- Repairing or maintaining amenities such as washrooms, picnic tables, benches, gazebos, and garbage cans.
- Acquisition of maintenance equipment including shovels, rakes, bush hogs, chainsaws

Aging infrastructure including:

- Replacing or maintaining bridge decking, railings, superstructure
- Replacing culverts
- Repairing groomers or other equipment

Addressing catastrophic events caused by environmental or man-made disasters which threaten the continuity of the trail due to extensive infrastructure damage, and may include:

- Replacement of bridges or bridge components, culverts, trail surfaces, or supporting materials
- Removal of fallen trees or debris

### Contribution Guidelines

- Level of contribution will be based on need and the applicant's ability to contribute. The expected level of contribution by the applicant from sources other than CCTH is 50%.
- In-kind contributions are acceptable.
- May be applied for on an annual basis.
- Trails that fall under the regular maintenance and aging infrastructure components will be eligible for up to 50% of the project's total cost to a maximum of \$1,000 annually.
- If more than one trail is managed, please contact [ccthtrailgrants@novascotia.ca](mailto:ccthtrailgrants@novascotia.ca) to discuss.
- Catastrophic event funding will be assessed on a case-by-case basis depending upon the magnitude of the work to be done and available funds.

## APPLICATION PROCEDURE AND PROCESS

- Potential applicants are requested to contact the Trail Consultant, [ccthtrailgrants@novascotia.ca](mailto:ccthtrailgrants@novascotia.ca) to discuss the proposal, determine eligibility and provide relevant advice and assistance.
- Applications are accepted on an ongoing basis between **April 1st – December 1st** or until the grant program is 100% committed.
- A completed, signed application form is required before an application can be recommended for approval.
- Please allow at least 30 business days after the confirmed receipt of the completed application prior to following up on the status.

## GRANT DISBURSEMENTS

If approved:

- Payment is provided after an agreement outlining the terms and conditions of the project **has been signed and submitted** to [ccthtrailgrants@novascotia.ca](mailto:ccthtrailgrants@novascotia.ca).
- Payments are made at 100% unless otherwise stated in the agreement.
- Should the project or budget need to be revised or modified, written permission to reallocate funding is required from CCTH staff prior to doing so.
- Failure to provide the completed final report can make the applicant ineligible to receive any future grants from CCTH until this information has been submitted.
- The final report includes a written report and financial statement. Deadline to submit is provided in the Terms and Conditions document.
- If there is a final payment outstanding, it will be issued upon completion of the initiative and submission of a final report.

## GRANT RECOGNITION

Successful applicants to programs acknowledge the financial assistance of the Province of Nova Scotia by following [CCTH Acknowledgment Guidelines](#).

**FOR APPLICATION INFORMATION CONTACT:** [ccthtrailgrants@novascotia.ca](mailto:ccthtrailgrants@novascotia.ca)