



Conservation Work Registered Heritage Property Application Form

Application Deadlines: Ongoing Intake

APPLICANT INFORMATION

Name of Property Owner (your full legal name is required):

First: _____ Middle: _____ Last: _____

Mailing Address _____

_____ Postal Code _____

Contact Phone: _____
(work) (home)

Contact Fax: _____

Contact E-mail: _____

Or

Name of Organization: _____

Non-Profit Registration # _____

Mailing Address: _____

_____ Postal Code: _____

Organization Phone: _____ Fax: _____

E-mail/Website: _____

Contact Person: _____

Work Phone: _____ Home Phone _____

E-Mail: _____



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PROPERTY INFORMATION

Name of Registered Property _____

Address of Registered Property _____

Is your property a registered provincial heritage property: Yes No

Is your property a registered municipal heritage property: Yes No

If yes, you must provide a copy of the Notice of Registration.

Have you attached a copy of the Notice of Registration: Yes No

Is your property located within a heritage conservation district: Yes No

If yes, what is the name of the district: _____

What is the property used for:

- Single Family Residential
- Multi-Family Residential
- Place of Worship
- Not for Profit/Community Use
- Commercial
- Other: _____

Does your property generate income (such as rental income): Yes No

PROJECT INFORMATION

What type of conservation advice is requested:

- Building conservation
- Building maintenance
- Structural integrity

Briefly describe the scope of work proposed for your registered heritage property:



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If this work might be considered a substantial alteration to your registered municipal heritage property, approval by municipal council will be required. Please contact your municipal heritage office for further information.

If this work might be considered a substantial alteration to your registered provincial heritage property, approval by Governor in Council will be required. Please contact the provincial heritage property program at 902-424-6396 for further information.

Have you identified a proposed contractor: Yes No

If no, when do you anticipate this can be provided: _____

If yes, please provide the name of the contractor: _____

What is the anticipated cost for materials (including HST): \$ _____

What is the anticipated cost for labour (including HST): \$ _____

What is the anticipated cost for this project (including HST): \$ _____

What is the anticipated grant request for this project: \$ _____

Please note the conservation work grant is based on the anticipated costs to complete the project. Eligible costs are outlined in the guidelines for this program.

The maximum grants for a registered provincial heritage property will be 50% of the anticipated project costs to a maximum grant of \$10,000.

The maximum grant for an eligible registered municipal heritage property will be 50% of the anticipated project costs to a maximum grant of \$7,500. Eligibility criteria can be found in the guidelines for this program

Have you attached a copy of a contractor's quote/estimate or a detailed breakdown of anticipated project costs: Yes No

If no, when do you anticipate this can be provided: _____

When will the work begin: _____



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When is the expected completion day: _____

OTHER SUPPORT

Are you applying for a municipal grant to complete this project? Yes No

If yes, from which municipality: _____

What amount of municipal support is anticipated? \$ _____

Do you anticipate any donated materials to complete the project: Yes No

Do you anticipate any in-kind labour to complete the project: Yes No

Partial funding gratefully acknowledged from Support4Culture, a designated lottery program of the Nova Scotia Provincial Lotteries and Casino Corporation with funds administered by the Department of Communities, Culture and Heritage and Arts Nova Scotia.

Final reports must be submitted by **January 15, 2018**.

Send application to:

Heritage Property Program
Department of Communities, Culture & Heritage

In person/courier:
3rd Floor, 1741 Brunswick Street
Halifax, NS B3J 3X8

By regular mail:
PO Box 456
Halifax, NS B3J 2R5

For further information, contact Kevin Barrett, Coordinator
Phone: (902) 424-6396 Fax: (902) 424-0710
E-mail: kevin.barrett@novascotia.ca
Web: www.cch.novascotia.ca

Applicant's Signature

Date